

# **GYAN KUNJ PUBLIC SCHOOL**

**MAHASHAY MANGAT RAM MARG, JONAPUR,**

**NEW DELHI-110 047**

## **GUIDELINES AND SCHEDULE FOR REGISTRATION FOR CLASS PRE-SCHOOL (SESSION 2023-24) FOR GENERAL CATEGORY**

### **Admission Schedule for Nursery Class**

**In Compliance to Circular No.F.DE.15 (172)/PSB/2016/9483-9492 dated 21/11/2022 issued by  
Directorate of Education, Govt. of NCT of Delhi.**

1	Uploading of criteria and points thereof by the school	<b>28.11.2022 (Monday)</b>
2	Commencement of admission and availability of forms	<b>01.12.2022 (Thursday)</b>
3	Last date of submission of application forms for admission	<b>23.12.2022 (Friday)</b>
4	Uploading details of children who applied to the school for under Open Seats admission:	<b>06.01.2023 (Friday)</b>
5	Uploading marks (as per point system) given to each of the children who applied for admission under open seats:	<b>13.01.2023 (Friday)</b>
6	The date for displaying the First List of selected candidates (Including Waiting List) (Along with marks allotted under points system	<b>20.01.2023 (Friday)</b>
7	Resolution of queries of parents, if any (by written/emails verbal interaction) regarding allotment of points to their wards in the first list.	<b>21<sup>st</sup>- 30<sup>th</sup> JAN.2023</b>
8	The date for displaying the Second List of :	<b>06.02.2023 (Monday)</b>
9	Resolution of queries of parents, if any (by written/emails verbal interaction) regarding allotment of points to their wards in the second list.	<b>08th-14th Feb.2023</b>
10	Subsequent list of admission, if any	<b>1.03.2023(Wednesday)</b>
11	Closure of Admission Process	<b>17.03.2023 (Friday)</b>

- Candidates (if any) including Waiting List (Along with distance range and Sibling Status)

**TOTAL NO. OF SEATS: 80**

Seats reserved for E.W.S. and Disadvantaged Group Category as per Instructions of Directorate of Education, GNCT of Delhi (25%)	20
Management Quota (20%)	16
Open Seats for General Category	<b>44</b>
<b>Total Seats</b>	<b>80</b>

**AGE FOR ADMISSION: Minimum 3 Years as on 31.03.2023**  
**(30 days relaxation for minimum and maximum age as per DOE guidelines)**

## **CRITERIA FOR ADMISSION PROCESS**

<b>Sr.No.</b>	<b>Criteria/Para meters</b>	<b>Points</b>
1	Neighborhood	<b>50 Points</b>
2	Sibling	<b>20 Points</b>
3	Alumni	<b>10 Points</b>
4	Single Parent	<b>10 Points</b>
5	Girl Child	<b>10 Points</b>
	<b>Total Points</b>	<b>100</b>

### **Important Note: -**

1. Admission shall first be offered to candidates residing within the radius of 5 km of the school.
2. In case the vacancy remains unfilled, candidates residing within 5 to 8 km of the school shall be admitted.

### **Admission Process**

- (1) The school shall first segregate the applications having residence within the first neighborhood range of 0-5 km.
- (2) Out of the total applications from the first neighborhood range of 0-5 km, the school shall first give admission to all siblings.
- (3) If the applications of sibling category, in neighborhood range of 0-5 km are in excess of the seats of General Category, the draw of lots of all sibling applications (which have residence within 5 km), shall be conducted to admit the students against the number of available seats.
- (4) If the applications of sibling category within 0-5 km are less than the seats of General Category and if seats still remain vacant after exhausting sibling applications, the school shall admit the students on the basis of draw of lots from the remaining applications received under the neighborhood range of 5-8 km.
- (5) In case the total applications of 0-5 km is less than the number of seats of General Category, and vacancies still remain unfilled after exhausting the applications from the distance range of 0-5 km, the applications from the second distance range of neighborhood of 5-8 km shall be considered in the above manner through draw of lots.

**DOCUMENTS REQUIRED TO BE SUBMITTED AT THE OF  
ADMISSION FORM**

1. Birth Certificate issued by Municipal Corporation of State Government.
2. Individual Passport size Photograph of Child, Mother and Father to be pasted on Registration Form.
3. Address Proof of Parents (Anyone of the following)
  - (A) Ration Card issued in the name of parents (Mother/Father having name of child)
  - (B) Domicile certificate of child or of his/her parents.
  - (C) Voter I-Card (EPIC) of any of the parents.
  - (D) Electricity bill/MTNL telephone bill/ Water bill/Passport in the name of any of the parents or child.
  - (E) Aadhaar Card issued in the name of any of the parents.
4. For Sibling – Photocopy of Identity Card of child already studying in Gyan Kunj Public School

**AREAS COVERED IN NEIGHBOURHOOD**

**0-5 KILOMETERS**

<b>Sr. No.</b>	<b>Area/Locality</b>
1.	JONAPUR
2.	MANDI
3.	SHANTI CAMP COLONY
4.	BAPU CAMP
5.	BHIM BASTI
6.	AYA NAGAR
7.	GADAIPUR
8.	RADHEY MOHAN DRIVE
9.	ASOLA
10.	FATEHPUR BERI
11.	MANDI PAHARI
12.	CHHATTARPUR
13.	SATBARI
14.	SULTANPUR
15.	NEW MANGLA PURI
16.	OSHO DRIVE